



## **Brentwood Elementary School Council (BESC)**

January 19, 2017 - 630 pm

*Attendees: Jocelyn R, Leah M, Leslie L, Ann H, Barb M, Sherry H, Teri P, Michelle C, Melanie R, Kathy M, Kristy T, Keela C, Candace L, Pam J, Tricia B, Rammi P, Christine R, Paul M, Catherine W.*

### **1. Verification of Quorum:**

- Quorum verified.

### **2. Adoption of Agenda:**

- Jocelyn R makes a motion to accept the agenda as presented.
- Leah M seconds the motion.
- Motion carried.

### **3. Approval of Nov 2016 Minutes:**

- Jocelyn R makes a motion to accept the minutes.
- Tricia B seconds the motion.
- Motion carried.

### **4. Board Report - Barb M**

- Report attached.

### **5. School Report - Christine R**

- Report attached.

### **6. ECS Report - Candace L/Keela C**

- Great response to Kindergarten registration for 2017/18. Currently there are 20 registered for regular mornings, 2 in the afternoon, and 13 in the LOGOS full-day program.
- Skating has begun and looks like a success
- Upcoming Events: Field Trip to John Walter Museum, Grey Nun's Hospital Visit, and a Valentine's Day Party

### **7. LOGOS Report - Melanie R**

- Chapel today was successful
- Bless the Staff will occur on Feb 23 (Chocolate Fountain)

#### **8. COSC Report - Leah M**

- Hi-lights from the Jan COSC meeting (standardized testing, nutrition policy, etc..)
- "Cyber-security and the Next Generation" speaker Amber MacArthur on Feb 9, 2017

#### **9. ASCA AGM - Jocelyn R**

- Conference takes place the weekend of April 30, 2017. If anyone wants to go, we would consider paying for registration costs if the Board is no longer doing it.

#### **10. Skating Equipment Swap - Sherry H**

- Would like to see a program in place so that students who need skates can participate in skating at Brentwood. Is willing to head up a program where parents can donate old skates (not helmets - due to safety concerns) to the school for kids to use. Looking ahead to future years - perhaps will organize a skate swap prior to the skating program starting.

#### **11. Write-On School Supplies - Jocelyn R**

- Discuss whether we want this program to continue. Most in favor. Jocelyn will head this initiative up again this year.

#### **12. Adjournment:**

- Jocelyn R. motions to adjourn meeting. Pam J. seconds. Meeting is adjourned at 707pm.

**Next regular meeting is on February 16, 2017 at 630pm.**

## TRUSTEE REPORT – JANUARY 2017

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### JANUARY – EVENTS/MEETINGS/WORKSHOPS:

**January 4<sup>th</sup>** – COSC Meeting

**January 9<sup>th</sup> – 30<sup>th</sup>** – EIPS Parent Survey – parents are encouraged to complete the survey. This survey was to seek feedback to determine status of satisfaction amongst our stakeholders within the division.

**January 19<sup>th</sup>** – Provincial Bargaining Bootcamp – hosted by ASBA – to assist all Boards with local bargaining with their Local ATA members, once the provincial component is confirmed. Prior certificated staff contracts expired August 2015.

**January 16<sup>th</sup>** – Kindergarten registration begins

**January 26<sup>th</sup>** - EIPS Board of Trustees monthly meeting, location: EIPS Boardroom, public session begins at 10:15 am.

**January 16<sup>th</sup> – 30<sup>th</sup>** – PAT/Diploma Exams

**January 31<sup>st</sup>** – Second Semester begins

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**February 1<sup>st</sup>** – The boundary exemption request process for the **2017–2018** begins **Feb. 1, 2017** and ends **April 7, 2017**. There is no secondary or late process. For information related to the exemption process – full details are posted on the EIPS website.

**February 7<sup>th</sup> and 15<sup>th</sup>** - **Consideration of School Closure – Ministik School**  
Public meetings will be held on February 7 and February 15 at Ministik School (21246 Highway 14, Strathcona County) – commencing at 6:00 pm each evening.

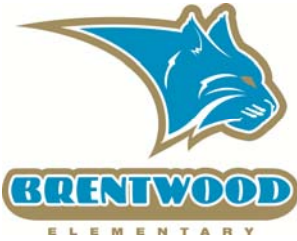
**February 9<sup>th</sup> – 10<sup>th</sup>** – Northern Alberta Teachers' Convention – Edmonton. Throughout the two days EIPS certificated staff attend a wide variety of professional development sessions.

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## **INFORMATION ITEMS:**

**Davidson Creek Attendance Boundaries** – survey has been completed and Stantec is in the process of compiling feedback – they will now compile possible options for the Board to review and then would coordinate dates and location for the Public Consultation Open Houses. Tentative timelines have been set for mid-February, information will be confirmed for all stakeholders once final details are in place.

**Carbon Tax Levy for School Boards** – Minister of Education currently reviewing process regarding levy for school boards – at present no further decisions have been finalized -



1. Successful ski trip to Rabbit Hill, some glitches because it was the first time there but overall staff and students were pleased with the experience.  
We welcome any feedback from this group regarding the trip.
2. We will be starting a volunteer reading program this month called Wee Read (otherwise known as Alberta Reads). The program involves volunteers coming in and reading with kindergarten and gr. 1 students to improve literacy. Erin Tompkins is spearheading this initiative and will be doing a training session next Tuesday for people interested. We have information on the website and in the newsletter.
3. Family Literacy Day is on January 27, the Strathcona library has a challenge set up, Read 15. Some classes will be participating in 15 minutes of reading. Janeen will then report to the library the number of people who read to add to the challenge.
4. Global Play Day is Feb. 1. Our school has signed up to participate. Students will participate in one hour of unstructured play. Teachers have signed up to set up activities inside and outside of the school. Students will have a map and make their way to their favourite activity. Students can move freely through the activities. I have attached the information we gave to the kids to my report.
5. Kindergarten registration opened on Monday. We had pretty good response. Morning (20), afternoon (2), Logos(13)
6. Stacey Johnson will be looking in to the possibility of Environment Club taking care of recycling bottles on a weekly basis. She was going to see if she could find someone who would pick up from the school so we could do an ongoing bottle drive. All funds would be collected and forwarded to Parent Council.

#### Up Coming Activities

|           |                            |
|-----------|----------------------------|
| Jan. 27   | Family Literacy Day        |
| Feb. 1    | Global Play Day            |
| Feb. 2    | Staff Meeting<br>Theme Day |
| Feb. 9-10 | Convention                 |
| Feb. 15   | Hundred Day                |
| Feb. 16   | Chapel                     |
| Feb. 17   | School Closure             |

## Global Play Day

Wednesday, February 1 is Global Play Day. Global Play Day is a day that is celebrated around the world! On play day, people are encouraged to play. Run, play outside (build a snow fort), have a race, play Barbies, skip, play with cars, build something, play board games, any number of activities. There is just one hitch—no video games! Play day was started to reduce screen time.

How did Global Play Day get started? Dr. Peter Gray was one of the people who organized the First Global Play Day by talking to people who work in schools. Dr. Gray believes that Play is an important part of our lives, it makes life more fun and we learn so much through play.

February 4, 2015, was the first annual Global School Play Day for students in schools around the world. In year one, over 65,000 students participated! Year two of Global School Play Day took place on February 3rd, 2016. In year two, over 175,000 students participated from around the world! This year Brentwood School will be taking part in Global Play Day for the first time. We will play for one hour in the afternoon, starting at 1:00 right after lunch recess.

What does this mean?

Teachers have organized activities that students can participate in. On January 31, your teachers will give you a list of the activities that you can participate in. You can look at the list and decide which ones you will participate in. I would suggest that you choose a few activities just in case the room fills up before you get there!

On February 1, you will receive a map with all the play centers marked. When it is announced that play day is beginning you will make your way to the first activity that you are interested in. You can play for as long as you like—if you really like the activity you might choose to do it for the whole hour! If you want to try something else you check your map and head to a new activity. Staff will be around to help you find the centers.

Happy Playing!



## **Brentwood Elementary Home and School Association (BEHSA)**

January 19, 2017 - 707pm

*Attendees: Jocelyn R, Leah M, Leslie L, Ann H, Barb M, Sherry H, Teri P, Michelle C, Melanie R, Kathy M, Kristy T, Keela C, Candace L, Pam J, Tricia B, Rammi P, Christine R, Paul M, Catherine W.*

### **1. Verification of Quorum:**

- Quorum verified.

### **2. Adoption of Agenda:**

- Jocelyn R makes a motion to adopt agenda as amended.
- Catherine W seconds the motion.
- Motion carried.

### **3. Approval of Nov 2016 Minutes:**

- Jocelyn R makes a motion to accept the minutes.
- Leah M seconds the motion.
- Motion carried.

### **4. Financials: Catherine W**

- Report attached.
- Leah M makes a motion to approve the financials as presented.
- Jocelyn R seconds the motion.
- Motion carried.

### **5. Upcoming Fundraiser: Dance-a-thon - Jocelyn R and Leah M**

- Report that things are in the early planning stages with the date to be sometime in March 2017. More info to follow.

### **6. School Dance:**

- Discussion regarding the annual family dance.
- Grade Six parents in attendance agree to organize. (Pam J, Jocelyn R, Catherine W, Tricia B)
- Set tentative date of Apr 27, 2017.

## **7. Funds Allocation:**

- Ski Trip funding: 10 students needed assistance paying for the school wide ski trip.
  - Leah M makes a motion to approve \$365.00 to pay for students' ski trips.
  - Jocelyn R seconds the motion.
  - Motion carried.
- Sound System Update: Paul M
  - A/V company would like a 75% deposit on all equipment. (\$7500)
  - Discussion regarding how much of remaining funds should be spent on this project and about the risks involved allocating funds that we may not be able to deliver on depending on the success of the fundraiser.
  - Christine R discusses the possibility of some school funds to help off-set the costs of purchasing the sound system and reducing our risk.
  - Paul will contact the A/V company to discuss lowering the deposit amount.
  - By show of hands, all were in favor of allocating a significant amount of funds toward the new system.
  - Reminder that the Elk Island LOGOS Society will contribute \$250.00 to this cause.
  - Motion to allocate a specific amount deferred until the after the fundraiser is complete.

## **8. Adjournment:**

- Jocelyn R motions to adjourn meeting. Tricia B seconds. Meeting is adjourned at 745pm.

**Next regular meeting is on February 16, 2017 at 630pm.**



**Brentwood Elementary School Council 2016-17**  
**Home & School Association - Fundraising**  
**At a Glance**  
**Effective - 18 Jan 17**

**Revenue**

|              |    |          |
|--------------|----|----------|
| Milk Tickets | \$ | 1,845.00 |
| Hot Lunch    | \$ | 7,745.84 |
| Fundraiser   | \$ | 6,547.75 |
| Interest     | \$ | 2.03     |

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\$ 16,140.62

**Expenses**

|                          |    |          |
|--------------------------|----|----------|
| Fundraiser               | \$ | 3,210.48 |
| Hot Lunch                | \$ | 6,853.89 |
| Milk                     | \$ | 1,103.20 |
| Insurance                | \$ | 387.57   |
| A-Thon                   | \$ | 933.09   |
| Young Authors Conference | \$ | 300.00   |
| Christmas Cheer          | \$ | 92.43    |
| Winter Celebration       | \$ | 237.13   |
| Ski Trip                 | \$ | 365.00   |

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\$ 13,482.79

|                     |    |           |
|---------------------|----|-----------|
| Opening Balance     | \$ | 6,109.33  |
| Total Revenue       | \$ | 16,140.62 |
| Total Expenses      | \$ | 13,482.79 |
| NSF - Just Info     | \$ | -         |
| Closing Balance     | \$ | 9,037.16  |
| Outstanding Cheques | \$ | 2,353.03  |
| Balance as per Bank | \$ | 11,390.19 |

## Brentwood Elementary School Council 2016-17 Home & School Association - Fundraising Ledger

| Date      |           | Date Written | Date withdrawl | Cheq# | Payee / Deposited By     | Description              | Amount     |            | Notes                                  |
|-----------|-----------|--------------|----------------|-------|--------------------------|--------------------------|------------|------------|--|
|           |           |              |                |       |                          |                          | Debit      | Credit     |  |
|           |           | 21-Sep-16    | 04-Oct-16      | 428   | Leah McBride             | Fundraiser               | \$3,127.00 |            |  |
|           |           | 21-Sep-16    | 04-Oct-16      | 429   | Leah McBride             | Misc Funds               | \$34.78    |            |  |
| 28-Sep-16 |           |              |                |       | Catherine Wilkins        | Fundraiser Deposit       |            | \$6,523.00 |  |
| 30-Sep-16 |           |              |                |       | Catherine Wilkins        | Hot Lunch - Pay Pal      |            | \$253.22   |  |
| 30-Sep-16 |           |              |                |       | Catherine Wilkins        | Hot Lunch - Pay Pal      |            | \$546.03   |  |
| 30-Sep-16 |           |              |                |       | Catherine Wilkins        | Hot Lunch - Pay Pal      |            | \$4,823.49 |  |
|           | 30-Sep-16 |              |                |       |                          | Interest                 |            | \$0.06     |  |
| 03-Oct-16 |           |              |                |       | Catherine Wilkins        | Hot Lunch - Pay Pal      |            | \$1,604.73 |  |
| 04-Oct-16 |           |              |                |       | Catherine Wilkins        | Hot Lunch - Pay Pal      |            | \$79.17    |  |
|           |           | 17-Oct-16    | 03-Nov-16      | 430   | Leah McBride             | Oct H/L - Funraiser exp  | \$69.67    |            | <b>F - 48.70 HL - 20.97</b>            |
| 20-Oct-16 |           |              |                |       | Catherine Wilkins        | Milk Deposit             |            | \$444.75   | <b>\$420 - Milk, \$24.75 Funraiser</b> |
| 20-Oct-16 |           |              |                |       | Catherine Wilkins        | Milk Deposit             |            | \$630.00   |  |
|           |           | 20-Oct-16    | 24-Oct-16      | 431   | Panago Pizza             | Oct Hot Lunch            | \$1,051.65 |            |  |
|           |           | 20-Oct-16    | 28-Oct-16      | 432   | DLM Distributors         | Milk Order               | \$318.43   |            | <b>HL - 177.60 M - 140.83</b>          |
|           |           | 20-Oct-16    | 21-Oct-16      | 433   | Jocelyn Rayan            | Oct HL                   | \$155.93   |            |  |
|           | 31-Oct-16 |              |                |       |                          | Interest                 |            | \$0.72     |  |
|           |           | 04-Nov-16    | 08-Nov-16      | 434   | Panago Pizza             | Oct H/L                  | \$100.00   |            |  |
| 08-Nov-16 |           |              |                |       | Catherine Wilkins        | Hot Lunch - Pay Pal      |            | \$439.20   |  |
|           |           | 04-Nov-16    |                | 435   | DLM Distributors         | Milk                     | \$106.63   |            |  |
|           |           | 04-Nov-16    | 22-Dec-16      | 436   | DLM Distributors         | Milk                     | \$176.26   |            |  |
|           |           | 07-Nov-16    | 08-Nov-16      | 437   | Farin Allidina           | Oct Hot Lunch            | \$60.00    |            |  |
|           |           | 12-Nov-16    | 30-Nov-16      | 438   | Elk Island Public School | Insurance                | \$387.57   |            |  |
| 22-Nov-16 |           |              |                |       |                          | Milk Order               |            | \$660.00   |  |
|           |           | 24-Nov-16    | 28-Nov-16      | 439   | McDonalds                | Nov Hot Lunch            | \$1,515.20 |            |  |
|           |           | 24-Nov-16    | 22-Dec-16      | 440   | DLM Distributors         | Milk                     | \$301.39   |            | <b>HL - 193.14 M - 108.25</b>          |
|           |           | 24-Nov-16    | 09-Dec-16      | 441   | Leah McBride             | Nov Hot Lunch            | \$70.96    |            |  |
|           | 30-Nov-16 |              |                |       |                          | Interest                 |            | \$0.68     |  |
|           |           | 05-Dec-16    | 22-Dec-16      | 442   | DLM Distributors         | Milk                     | \$159.22   |            |  |
|           |           | 05-Dec-16    | 08-Dec-16      | 443   | Jocelyn Rayan            | A-thon prizes            | \$213.15   |            |  |
|           |           | 05-Dec-16    |                | 444   | YAC                      | Young Authors Conference | \$300.00   |            |  |
|           |           | 05-Dec-16    | 09-Dec-16      | 445   | Leah McBride             | A-thon prizes            | \$719.94   |            |  |
|           |           | 12-Dec-16    | 22-Dec-16      | 446   | DLM Distributors         | Milk                     | \$105.17   |            |  |
|           |           | 15-Dec-16    | 22-Dec-16      | 447   | DLM Distributors         | Milk                     | \$302.12   |            | <b>HL - 192.40 M - 109.72</b>          |
|           |           | 15-Dec-16    | 20-Dec-16      | 448   | Panago Pizza             | Dec Hot Lunch            | \$1,818.50 |            |  |
|           |           | 15-Dec-26    | 16-Dec-16      | 449   | Farin Allidina           | Dec Hot Lunch            | \$23.56    |            |  |
|           |           | 15-Dec-16    | 04-Jan-17      | 450   | Leah McBride             | Dec Hot Lunch            | \$26.83    |            |  |
|           |           | 15-Dec-16    | 04-Jan-17      | 451   | Leah McBride             | Xmas Cheer               | \$92.43    |            |  |



