



Brentwood Elementary School Council (BESC)

February 16, 2017 - 630 pm

Attendees: Jocelyn R, Leah M, Barb M, Sherry H, Teri P, Melanie R, Keela C, Pam J, Tricia B, Rammi P, Christine R, Catherine W.

1. Verification of Quorum:

- Quorum verified.

2. Adoption of Agenda:

- Leah M makes a motion to accept the agenda as presented.
- Jocelyn R seconds the motion.
- Motion carried.

3. Approval of Nov 2016 Minutes:

- Deferred motion due to the minutes not being sent out.

4. Board Report - Barb M

- Report attached.

5. School Report - Christine R

- Report attached.

6. ECS Report - Keela C

- Upcoming field trips: Smeltzer House, Grey Nuns Hospital
- Wee Read program going really well. Many volunteers.
- So far, 44 students are registered for next year.

7. LOGOS Report - Melanie R

- Chapel today was successful
- Bless the Staff will occur on Feb 23 (Chocolate Fountain)
- Cheque presentation for \$250 gift to Brentwood for the Sound System

8. COSC Report - Leah M

- Nothing to report

9. ASCA AGM - Jocelyn R

- Conference takes place the weekend of April 30, 2017. Board will pay registration costs (only).

10. Adjournment:

- Jocelyn R. motions to adjourn meeting.
- Leah M. seconds.
- Meeting is adjourned at 650pm.

Next regular meeting is on March 16, 2017 at 630pm.

TRUSTEE REPORT - FEBRUARY 2017

FEBRUARY – EVENTS/MEETINGS WORKSHOPS

February 1st – The boundary exemption request process for the **2017–2018** begins **Feb. 1, 2017** and ends **April 7, 2017**. There is no secondary or late process. For information related to the exemption process – full details are posted on the EIPS website.

February 7th and 15th - Consideration of School Closure – Ministik School

Public meetings will be held on February 7 and February 15 at Ministik School (21246 Highway 14, Strathcona County) – doors open at 6:00 pm, meeting commences at 6:30 pm each evening.

February 8th and 16th Davidson Creek Attendance Boundary Options

On behalf of EIPS, Stantec Corporation will be hosting two Open Houses - February 8th and 16th at Lakeland Ridge School – to present options for attendance boundaries for the new school being built in Davidson Creek and seek feedback from parents, students and community members.

February 9th – 10th – Northern Alberta Teachers' Convention – Edmonton. Throughout the two days EIPS certificated staff attend a wide variety of professional development sessions.

ITEMS FROM JANUARY 2017 EIPS BOARD MEETING:

2017 ASCA Conference and AGM

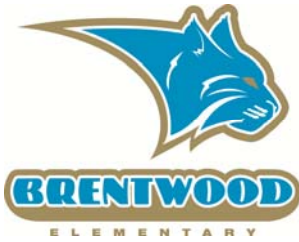
The Board approved sponsoring the registration fee for up to one school council member from each EIPS school to attend the Alberta School Councils' Association (ASCA) Conference and Annual General Meeting being held in Edmonton on April 28-30.

School Status Report

The Board received for information the School Status Report for the 2016–2017 school year. The report identifies enrolment numbers, school utilization rates and per-student costs within the Division. The data is presented by geographic sectors and on a five-year comparative basis to ensure analysis is based on long-term trends and not on isolated incidences.

Highlights from the report include:

- The average cost per EIPS student is \$7,350.
- EIPS currently has 19 schools operating above the \$7,350 per-student average.
- The Division's utilization rate is 74 per cent—down by two per cent from the previous year.



Parent Council Report
February 16, 2017

Presentation on Spam Legislation

Tuesday we 'kicked off' the fund raiser with an assembly hoping to get students excited about participating. Gr. 5 & 6 students demonstrated a few dances and seemed really excited to put on a show for the younger students so we are hoping they will buy in.

Wednesday was 100 hundred day so we celebrated by having a Numeracy focus in all grades. The first hour after lunch grade groups had numeracy activities organized for students to participate in and then the last 45 min. students did Wellness activities in their houses.

Up Coming Activities

Feb. 20	Family Day
Mar. 1	Gr. 2 Inuit Presentation Gr. 5 Immunization
Mar. 2	Clover Bar Band will present to gr. 6s.
Mar. 3	PD Day
Mar. 7	Gr. 3 Ukr. Village Field Trip GOALS Field Trip to Festival Place
Mar. 8	Sport Ball Gr. 3 Field Trip to Festival Place
Mar. 16	Chapel 8:45
Mar. 17	Report Cards go out
Mar. 21,22	Parent/Student/Teacher Conferences
Mar. 24	Day in Lieu



Brentwood Elementary Home and School Association (BEHSA)
February 16, 2017 - 651pm

Attendees: Jocelyn R, Leah M, Barb M, Sherry H, Teri P, Melanie R, Keela C, Pam J, Tricia B, Rammi P, Christine R, Catherine W.

1. Verification of Quorum:

- Quorum verified.

2. Adoption of Agenda:

- Jocelyn R makes a motion to adopt agenda as amended.
- Tricia B seconds the motion.
- Motion carried.

3. Approval of Nov 2016 Minutes:

- Motion deferred due to the Minutes not being sent out.

4. Financials: Catherine W

- Report attached.
- Jocelyn R makes a motion to approve the financials as presented.
- Leah M seconds the motion.
- Motion carried.

5. Milk Program Update: Leah M

- Our Milk Manager, Nancy C can no longer fulfill her duties as Milk Manager. We are actively seeking a replacement. If none can be found, the program will be cancelled.

6. Dance Off Update: Jocelyn R

- Forms will be sent out with instructions. Goal - \$10,000.00
- Don V is the lead for the actual Dance Off date.
- Watch for more info.

7. School Dance Update: Keela C

- Date finalized - Apr 27, 2017
- Grade 6's will choose theme
- Will require some door prizes
- Lights rented
- \$5/ticket or \$20/family
- Will need operating budget to proceed

8. Sound System Update: Jocelyn R

- No deposit required. Just payment upon completion. There is less required than previously thought. Including the video component, the total cost would be around \$22,000.00. The school has agreed to pay for any short-coming the Council cannot fund with the Dance Off fundraiser so the new system is in the process of being approved by EIPS and then ordered. Hopefully, it will be ready for the Family Dance, Spring Concerts, and April Chapel.

9. Funds Allocation:

- Graphic for Dance Off - \$75.00
 - Jocelyn R makes motion to approve. Tricia B seconds. Approved.
- Family Dance Operating Budget - \$1000.00
 - Jocelyn R makes motion to approve. Catherine W seconds. Approved.

10. Adjournment:

- Leah M motions to adjourn meeting.
- Jocelyn R seconds.
- Meeting is adjourned at 710pm.

Next regular meeting is on March 16, 2017 at 630pm.

Brentwood Elementary School Council 2016-17
Home & School Association - Fundraising
At a Glance
Effective - 18 Jan 17

Revenue

Milk Tickets	\$	1,950.00
Hot Lunch	\$	9,304.79
Fundraiser	\$	6,547.75
Interest	\$	2.52

\$ 17,805.06

Expenses

Fundraiser	\$	3,210.48
Hot Lunch	\$	7,207.77
Milk	\$	1,382.51
Insurance	\$	387.57
A-Thon	\$	933.09
Young Authors Conference	\$	300.00
Christmas Cheer	\$	92.43
Winter Celebration	\$	237.13
Ski Trip	\$	365.00

\$ 14,115.98

Opening Balance	\$	6,109.33
Total Revenue	\$	17,805.06
Total Expenses	\$	14,115.98
NSF - Just Info	\$	-
Closing Balance	\$	9,798.41
Outstanding Cheques	\$	956.76
Balance as per Bank	\$	10,755.17

Brentwood Elementary School Council 2016-17 Home & School Association - Fundraising Ledger

Date		Date Written	Date withdrawl	Cheq#	Payee / Deposited By	Description	Amount		Notes
							Debit	Credit	
						Opening Balance		\$6,109.33	
		21-Sep-16	04-Oct-16	428	Leah McBride	Fundraiser	\$3,127.00		
		21-Sep-16	04-Oct-16	429	Leah McBride	Misc Funds	\$34.78		
28-Sep-16					Catherine Wilkins	Fundraiser Deposit		\$6,523.00	
30-Sep-16					Catherine Wilkins	Hot Lunch - Pay Pal		\$253.22	
30-Sep-16					Catherine Wilkins	Hot Lunch - Pay Pal		\$546.03	
30-Sep-16					Catherine Wilkins	Hot Lunch - Pay Pal		\$4,823.49	
	30-Sep-16					Interest		\$0.06	
03-Oct-16					Catherine Wilkins	Hot Lunch - Pay Pal		\$1,604.73	
04-Oct-16					Catherine Wilkins	Hot Lunch - Pay Pal		\$79.17	
		17-Oct-16	03-Nov-16	430	Leah McBride	Oct H/L - Funraiser exp	\$69.67		F - 48.70 HL - 20.97
20-Oct-16					Catherine Wilkins	Milk Deposit		\$414.75	\$390 - Milk, \$24.75 Funraiser
20-Oct-16					Catherine Wilkins	Milk Deposit		\$630.00	
		20-Oct-16	24-Oct-16	431	Panago Pizza	Oct Hot Lunch	\$1,051.65		
		20-Oct-16	28-Oct-16	432	DLM Distributors	Milk Order	\$318.43		HL - 177.60 M - 140.83
		20-Oct-16	21-Oct-16	433	Jocelyn Rayan	Oct HL	\$155.93		
	31-Oct-16					Interest		\$0.72	
		04-Nov-16	08-Nov-16	434	Panago Pizza	Oct H/L	\$100.00		
08-Nov-16					Catherine Wilkins	Hot Lunch - Pay Pal		\$439.20	
		04-Nov-16		435	DLM Distributors	Milk	\$106.63		
		04-Nov-16	22-Dec-16	436	DLM Distributors	Milk	\$176.26		
		07-Nov-16	08-Nov-16	437	Farin Allidina	Oct Hot Lunch	\$60.00		
		12-Nov-16	30-Nov-16	438	Elk Island Public School	Insurance	\$387.57		
22-Nov-16						Milk Order		\$660.00	
		24-Nov-16	28-Nov-16	439	McDonalds	Nov Hot Lunch	\$1,515.20		
		24-Nov-16	22-Dec-16	440	DLM Distributors	Milk	\$301.39		HL - 193.14 M - 108.25
		24-Nov-16	09-Dec-16	441	Leah McBride	Nov Hot Lunch	\$70.96		
	30-Nov-16					Interest		\$0.68	
		05-Dec-16	22-Dec-16	442	DLM Distributors	Milk	\$159.22		
		05-Dec-16	08-Dec-16	443	Jocelyn Rayan	A-thon prizes	\$213.15		
		05-Dec-16		444	YAC	Young Authors Conference	\$300.00		
		05-Dec-16	09-Dec-16	445	Leah McBride	A-thon prizes	\$719.94		
		12-Dec-16	22-Dec-16	446	DLM Distributors	Milk	\$105.17		
		15-Dec-16	22-Dec-16	447	DLM Distributors	Milk	\$302.12		HL - 192.40 M - 109.72
		15-Dec-16	20-Dec-16	448	Panago Pizza	Dec Hot Lunch	\$1,818.50		
		15-Dec-26	16-Dec-16	449	Farin Allidina	Dec Hot Lunch	\$23.56		
		15-Dec-16	04-Jan-17	450	Leah McBride	Dec Hot Lunch	\$26.83		
		15-Dec-16	04-Jan-17	451	Leah McBride	Xmas Cheer	\$92.43		

	31-Dec-16					Interest		\$0.57	
		17-Jan-17		452	Brentwood Elementary	Winter Celebration	\$224.00		
		17-Jan-17		453	DLM Distributors	Milk	\$159.22		
		17-Jan-17		454	DLM Distributors	Milk	\$230.30		HL - 192.40 M - 37.90
		17-Jan-17		455	The Lunch Lady	Jan Hot Lunch	\$1,254.75		
18-Jan-17					Catherine Wilkins	Milk Deposit		\$135.00	
		18-Jan-17		456	Brentwood School	Ski Trip	\$365.00		
		18-Jan-17		457	Kristy Elkow	Winter Celebration	\$13.13		
		18-Jan-17	23-Jan-17	458	Farin Allidina	Jan Hot Lunch	\$172.58		
	31-Jan-17					Interest		\$0.49	
		02-Feb-17		459	DLM Distributors	Milk	\$52.58		
		02-Feb-17		460	DLM Distributors	Milk	\$142.18		
23-Jan-17					Catherine Wilkins	Hot Lunch - Pay Pal		\$1,558.95	
14-Feb-17					Catherine Wilkins	Milk Deposit		\$135.00	
14-Feb-17				461	DLM Distributors	Milk	\$265.85		HL - 181.30 M - 84.55
							\$14,115.98	\$23,914.39	