



Brentwood Elementary School Council (BESC)

March 16, 2017 - 630 pm

Attendees: Jocelyn R, Barb M, Teri P, Melanie R, Pam J, Tricia B, Christine R, Catherine W, Paul M, Candace L, Stacey L, Ann H.

1. Verification of Quorum:

- Quorum verified.

2. Adoption of Agenda:

- Jocelyn R makes a motion to accept the agenda as presented.
- Catherine W seconds the motion.
- Motion carried.

3. Approval of Jan 2017 and Feb 2017 Minutes:

- Jocelyn R makes a motion to accept the Jan 2017 minutes.
- Pam J seconds the motion.
- Motion carried.
- Jocelyn R makes a motion to accept the Feb 2017 minutes.
- Catherine W seconds the motion.
- Motion carried.

4. School Report - Christine R

- Report attached.
- Updated Monday school evacuation. Procedure/protocol were followed and staff/students were debriefed.
- Kindergarten registration numbers: 20 - Full day LOGOS, 20 - am, 10 - pm
- Supply lists were pared down.
- School fees may decrease.
- Sound system is 6-7 weeks to completion.

5. Board Report - Barb M

- Provincial budget delivered in Legislature with more information from EIPS administration forthcoming.
- Motion to close Ministik School - majority voted in favor of closing the school effective the end of this school year with students being directed to Fultonvale Elem/Jr High.
- Student funding should stay the same.

6. ECS Report - Candace L

- April - farm month. 2 eggs coming.
- Wee Read continues to be a success.
- Open House - April 27.

7. LOGOS Report - Melanie R

- Chocolate Fountain in February was a success
- Chapel today went well.
- April 13 holding a joint Chapel with Westboro.

8. COSC Report - Jocelyn R

- Nothing to report

9. Adjournment:

- Jocelyn R. motions to adjourn meeting.
- Catherine W. seconds.
- Meeting is adjourned at 615pm.

Next regular meeting is on April 20, 2017 at 630pm.



Parent Council Report March 16, 2017

Evacuation—on Monday afternoon we had to evacuate our building because of a smoke smell. We followed EIPS procedures—Paul informed everyone on the intercom that he would be pulling the fire alarm and everyone was to get their jackets and boots on. I called Communications and told them we were pulling the alarm and I was calling 911. Laura McNabb, the director, sent out a Synervoice telling parents what was happening. Students evacuated in an orderly fashion and were extremely well behaved. We got students on the buses and then had a pick up point on the east side of the school, as designated by the fire department. All students were picked up by 3:45 and we were allowed back in the building at 3:50. I called Laura back and asked her to send out a follow up Synervoice telling parents and students that school would be in session the next day. Paul and I debriefed with staff the next morning and visited classrooms to answer student's questions.

Kindergarten numbers are okay: 20 in Logos; 20 in the a.m. and 10 in the p.m.

Budget---Provincial Budget was announced today. I will have more information at our next meeting on school budget.

School fees will remain similar to last years; however, lunch hour supervision will go down by \$10; most classes have decreased the number of field trips to keep the costs down. Bussing costs and costs of field trips have gone up so our \$s don't go as far.

Supply lists have been pared down so you will not see as many items on the lists. You will also not see any brand names listed. We are going to see if we can get a cheaper version of our agenda book to cut costs as well.

Sound System Update—Paul

Up Coming Activities

Mar. 17	Report cards available on line.
Mar. 21, 22	Student conferences/interviews
Mar. 23	BWD Speech Finals (9:00-11:00) Fairy Tale Ball (p.m.)
Mar. 24-Apr. 3	Spring Break
Apr. 10	Wellness (p.m.)Hop for Dystrophy
Apr. 11,12	Sport Ball
Apr. 13	Logos will host Easter Chapel
Apr. 18	Battle of the Books (BWD)
Apr. 19	Spring Concert
Apr. 20	EIPS Speech Finals Swimming lessons begin for Div. I Parent Council
Apr. 27	Family Dance
Apr. 28	School Based Learning Day



Brentwood Elementary Home and School Association (BEHSA)

March 16, 2017 - 618pm

Attendees: Attendees: Jocelyn R, Barb M, Teri P, Melanie R, Pam J, Tricia B, Christine R, Catherine W, Paul M, Candace L, Stacey L, Ann H.

1. Verification of Quorum:

- Quorum verified.

2. Adoption of Agenda:

- Jocelyn R makes a motion to adopt agenda as amended.
- Catherine W seconds the motion.
- Motion carried.

3. Approval of Jan 2017 and Feb 2017 Minutes:

- Jocelyn R makes a motion to accept both sets of minutes.
- Catherine W seconds the motion.
- Motion carried.

4. Dance-off Wrap up - Jocelyn R

- Kids had a blast.
- raised \$11900.00 (\$10500.00 after prizes)
- An e-motion for additional prize money was approved
- Nitzas donated pizzas for top three classes. (top 2 earners and 1 top participation)
- Movies for top three classes. (top 2 earners and 1 top participation)

5. School Dance - Jocelyn R

- Theme - PJ party
- Give Tracy B info for the website.

6. Financials - Catherine W

- report attached.
- Jocelyn R makes a motion to approve Financials as presented.
- Tricia B seconds the motion.
- Motion carried.

7. Funds Allocation:

- Gym sound system:
 - Defer to April 2017
- Administrative Assistants Day - Wed April 26
 - Jocelyn R makes a motion to spend \$50.00 each on front office (2) and \$25.00 each for Janitorial staff for a total of \$150.00.
 - Catherine W seconds the motion.
 - Motion carried.

8. Additional Items:

- Our new Milk Manager is Keela C. THANK YOU KEELA!

9. Adjournment:

- Jocelyn R motions to adjourn meeting.
- Catherine W seconds.
- Meeting is adjourned at 645pm.

Next regular meeting is on April 20, 2017 at 630pm.

Brentwood Elementary School Council 2016-17
Home & School Association - Fundraising
At a Glance
Effective - 15 Mar 17

Revenue

Milk Tickets	\$	2,040.00
Hot Lunch	\$	13,709.28
Fundraiser #1	\$	6,547.75
Interest	\$	3.03
Fundraiser #2	\$	12,257.20
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	\$	34,557.26

Expenses

Fundraiser #1	\$	3,210.48
Hot Lunch	\$	8,683.92
Milk	\$	1,620.97
Insurance	\$	387.57
A-Thon	\$	1,250.59
Young Authors Conference	\$	300.00
Christmas Cheer	\$	92.43
Winter Celebration	\$	237.13
Ski Trip	\$	365.00
Fundraiser #2	\$	34.57
NSF	\$	154.00
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	\$	16,336.66

Opening Balance	\$	6,109.33
Total Revenue	\$	34,557.26
Total Expenses	\$	16,336.66
NSF - Just Info		
Closing Balance	\$	24,329.93
Outstanding Cheques	\$	976.06
Balance as per Bank	\$	25,305.99

Brentwood Elementary School Council 2016-17 Home & School Association - Fundraising Ledger

Date		Date Written	Date withdrawl	Cheq#	Payee / Deposited By	Description	Amount		Notes
							Debit	Credit	
						Opening Balance		\$6,109.33	
		21-Sep-16	04-Oct-16	428	Leah McBride	Fundraiser	\$3,127.00		
		21-Sep-16	04-Oct-16	429	Leah McBride	Misc Funds	\$34.78		
28-Sep-16					Catherine Wilkins	Fundraiser Deposit		\$6,523.00	
30-Sep-16					Catherine Wilkins	Hot Lunch - Pay Pal		\$253.22	
30-Sep-16					Catherine Wilkins	Hot Lunch - Pay Pal		\$546.03	
30-Sep-16					Catherine Wilkins	Hot Lunch - Pay Pal		\$4,823.49	
	30-Sep-16					Interest		\$0.06	
03-Oct-16					Catherine Wilkins	Hot Lunch - Pay Pal		\$1,604.73	
04-Oct-16					Catherine Wilkins	Hot Lunch - Pay Pal		\$79.17	
		17-Oct-16	03-Nov-16	430	Leah McBride	Oct H/L - Funraiser exp	\$69.67		F - 48.70 HL - 20.97
20-Oct-16					Catherine Wilkins	Milk Deposit		\$414.75	\$390 - Milk, \$24.75 Funraiser
20-Oct-16					Catherine Wilkins	Milk Deposit		\$630.00	
		20-Oct-16	24-Oct-16	431	Panago Pizza	Oct Hot Lunch	\$1,051.65		
		20-Oct-16	28-Oct-16	432	DLM Distributors	Milk Order	\$318.43		HL - 177.60 M - 140.83
		20-Oct-16	21-Oct-16	433	Jocelyn Rayan	Oct HL	\$155.93		
	31-Oct-16					Interest		\$0.72	
		04-Nov-16	08-Nov-16	434	Panago Pizza	Oct H/L	\$100.00		
08-Nov-16					Catherine Wilkins	Hot Lunch - Pay Pal		\$439.20	
		04-Nov-16		435	DLM Distributors	Milk	\$106.63		
		04-Nov-16	22-Dec-16	436	DLM Distributors	Milk	\$176.26		
		07-Nov-16	08-Nov-16	437	Farin Allidina	Oct Hot Lunch	\$60.00		
		12-Nov-16	30-Nov-16	438	Elk Island Public School	Insurance	\$387.57		
22-Nov-16						Milk Order		\$660.00	
		24-Nov-16	28-Nov-16	439	McDonalds	Nov Hot Lunch	\$1,515.20		
		24-Nov-16	22-Dec-16	440	DLM Distributors	Milk	\$301.39		HL - 193.14 M - 108.25
		24-Nov-16	09-Dec-16	441	Leah McBride	Nov Hot Lunch	\$70.96		
	30-Nov-16					Interest		\$0.68	
		05-Dec-16	22-Dec-16	442	DLM Distributors	Milk	\$159.22		
		05-Dec-16	08-Dec-16	443	Jocelyn Rayan	A-thon prizes	\$213.15		
		05-Dec-16		444	YAC	Young Authors Conference	\$300.00		
		05-Dec-16	09-Dec-16	445	Leah McBride	A-thon prizes	\$719.94		
		12-Dec-16	22-Dec-16	446	DLM Distributors	Milk	\$105.17		
		15-Dec-16	22-Dec-16	447	DLM Distributors	Milk	\$302.12		HL - 192.40 M - 109.72
		15-Dec-16	20-Dec-16	448	Panago Pizza	Dec Hot Lunch	\$1,818.50		
		15-Dec-26	16-Dec-16	449	Farin Allidina	Dec Hot Lunch	\$23.56		
		15-Dec-16	04-Jan-17	450	Leah McBride	Dec Hot Lunch	\$26.83		
		15-Dec-16	04-Jan-17	451	Leah McBride	Xmas Cheer	\$92.43		

