



## **Brentwood Elementary School Council (BESC)**

April 20, 2017 - 630 pm

*Attendees: Catherine W, Tricia B, Pam J, Keela C, Ann H, Leah M, Christine R, Paul M, Cindy B, Kathy M, Michelle C, Jenny O, Teri P*

### **1. Verification of Quorum:**

- Quorum verified.

### **2. Adoption of Agenda:**

- Leah M makes a motion to accept the agenda as presented.
- Pam J seconds the motion.
- Motion carried.

### **3. Approval of Mar 2017 Minutes:**

- Catherine W makes a motion to accept the Jan 2017 minutes.
- Tricia B seconds the motion.
- Motion carried.

### **4. School Report - Christine R**

- Report attached

### **5. Board Report - Report attached**

### **6. ECS Report - Keela C**

- Eggs coming Monday. 12 chicks should hatch Tuesday
- Two ducklings coming from Glenwood Funeral Home on May 12. They will stay for two weeks
- Mother's Day Tea(s) - May 11/12
- Kindergarten Open House - April 27 from 530-7pm
- There are presently 54 students registered for next year.

### **7. LOGOS Report - Leah M for Melanie R**

- Joint Chapel held at Brentwood on April 13 went very well.
- Bless the Staff - planning to do something during the week of May 1-5

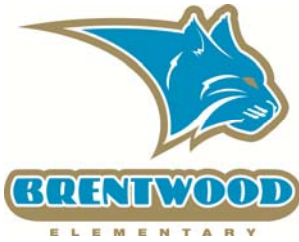
## **8. COSC Report - Cindy B**

- Presented ASCA conference info
- Discussion around Bill 11 (School Fees), budget, and nutrition funding

## **9. Adjournment:**

- Leah M motions to adjourn meeting.
- Catherine W seconds.
- Meeting is adjourned at 701pm.

**Next regular meeting is on May 25, 2017 at 630pm.**



Parent Council Report  
April 20, 2017

Successful Spring concert, thanks to all who attended.

Don't have budget yet so I cannot make any decisions yet about grade groupings.

Starting in May we will have our recyclables picked up at the school the first Thursday of the month. We will put a note on the website and in the newsletter so parents can donate their recyclables.

Brentwood in Motion—Monday, June 26—Save the date, we will need volunteers

## TRUSTEE REPORT – APRIL 2017

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### **SCHOOL FEES REGULATION (BILL 1 CONSULTATION)**

The following information forwarded to all Provincial Education Stakeholder Groups from the Minister of Education, David Eggen, as well, Board Chair Boymook and Superintendent Liquori will be facilitating a presentation and discussion opportunity at the April 5<sup>th</sup> COSC Meeting on the proposed regulation.

Alberta Education is undertaking a **collaborative engagement process with stakeholders** on the creation of a School Fees Regulation. Bill 1 targets specific fees that will no longer be permissible to be charged by school boards. These fees include instructional supplies or materials fees, and transportation fees for students residing greater than 2.4 kilometres from their designated school. Government has signalled an intent to examine and further regulate other categories of school fees in future years as well.

A **phased approach** is being planned to support this legislation. The first phase involves the creation of a School Fees Regulation by June 2017. The first version of the School Fees Regulation will support Bill 1 and focus on fees that are not permissible to be charged for the 2017/2018 school year, and the accountability framework for boards to work within. In spite of time constraints, government is planning to co-ordinate engagement with stakeholders during April 2017 as this regulation is developed in advance of the 2017/2018 school year. This engagement will begin with your boards' instructional and finance leaders as represented by the College of Alberta School Superintendents and the Association of School Business Officials of Alberta, along with members from the Alberta School Councils' Association (ASCA). Alberta Education has reached out to these stakeholders already to begin this work. I would also like to meet with the ASBA board during the week of April 18 to hear directly from trustees.

It is anticipated that an updated version of the School Fees Regulation will be developed in time for the 2018/2019 school year. The development of this second version of the regulation will include a more thorough consultation with impacted stakeholders and will align with the government's direction of further reducing or eliminating certain fee types in advance of the 2018/2019 school year.

Education values your input as we work together to make life more affordable for Alberta families.

### **REPLACEMENT SCHOOL FOR WYE ELEMENTARY**

EIPS is extremely pleased to receive the confirmation of a replacement school for Wye Elementary.

It's great news for our Division, our school community and especially our students. Now we will have a larger and fully modernized building in a location that will go a long way in addressing the needs of our elementary students. The grade configuration will be kindergarten to Grade 6. The replacement school will accommodate more students:

- Opening capacity of 600
- Expandable to 700

The replacement school is being relocated to the Heritage Hills area of Sherwood Park.

Over the coming months EIPS will work with the provincial government and Strathcona County to begin planning for the new facility.

- A public engagement process will also take place in the coming months.
- More information about the project and the consultation process will be available once timelines have been established.

### **DAVIDSON CREEK BOUNDARIES OPEN HOUSE**

EIPS will be hosting two open houses regarding the Davidson Creek Boundaries from 5:00 – 8:00 pm on Wednesday, April 19<sup>th</sup> and Tuesday, April 25<sup>th</sup> - trustees and senior administration will be in attendance.

### **EIPS DIVISION BUDGET 2017-2018**

The Board of Trustees will participate in several work sessions throughout April and May to review and discuss the respective financial areas that incorporate the division's budget. Final approval will take place at the May Board meeting as the approved budget is to be submitted to Alberta Education by the end of May.



## **Brentwood Elementary Home and School Association (BEHSA)**

April 20, 2017 - 705pm

*Attendees: Catherine W, Tricia B, Pam J, Keela C, Ann H, Leah M, Paul M, Cindy B, Kathy M, Michelle C, Jenny O, Teri P*

### **1. Verification of Quorum:**

- Quorum verified.

### **2. Adoption of Agenda:**

- Leah M makes a motion to adopt agenda as amended.
- Catherine W seconds the motion.
- Motion carried.

### **3. Approval of Mar 2017 Minutes:**

- Leah M makes a motion to accept both sets of minutes.
- Catherine W seconds the motion.
- Motion carried.

### **4. Family Dance - Leah M**

- All looks good to go for the dance. Sound system install hopeful. Don V will be DJ.

### **5. Financials - Catherine W**

- Report attached
- Leah M makes a motion to approve Financials as presented.
- Tricia B seconds the motion.
- Motion carried.

### **5a. Home & Away Presentation - Jenny O**

- Info attached. Specialized t-shirt sales.
- Paul M thought it would be ok to offer it to graduating Grade 6 class as a trial.

## 6. Funds Allocation:

- Sound System
  - Motion to approve \$10000.00 by Leah M
  - Catherine W seconds
  - Motion carried
- Brentwood In Motion
  - Motion to approve \$4500.00 by Leah M
  - Michelle C seconds
  - Motion carried
- Beanbag Chair Refills
  - Motion to approve \$150.00 by Leah M
  - Michelle C seconds
  - Motion carried
- Grade Six Farewell
  - Motion to approve up to \$1000.00 by Leah M
  - Tricia B seconds
  - Motion carried
- Staff parting Gifts - Mrs. Kropp
  - Motion to approve \$50.00 by Leah M
  - Catherine W seconds
  - Motion carried
- Staff Appreciation
  - Deferred until May 2017

## 7. Kleenex/Wipes Drive - Leah M

- School will no longer be asking for Kleenex/wipes from parents on supply lists but it is still a required item for the school and it is costly. Perhaps a drive to acquire donations for these items would be fun? Discussion. Michelle C says her spouse's company deals in these products and will look at a donation. Defer decision until May 2017.

## 8. Adjournment:

- Catherine W motions to adjourn meeting.
- Tricia B seconds.
- Meeting is adjourned at 734pm.

**Next regular meeting is on May 25, 2017 at 630pm.**

**Brentwood Elementary School Council 2016-17**  
**Home & School Association - Fundraising**  
**At a Glance**  
**Effective - 19 Apr 17**

**Revenue**

Milk Tickets	\$	2,040.00
Hot Lunch	\$	13,709.28
Fundraiser #1	\$	6,547.75
Interest	\$	4.06
Fundraiser #2	\$	12,257.20
Dance	\$	958.39

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**\$ 35,516.68**

**Expenses**

Fundraiser #1	\$	3,210.48
Hot Lunch	\$	9,657.56
Milk	\$	1,814.26
Insurance	\$	387.57
A-Thon	\$	1,313.21
Young Authors Conference	\$	300.00
Christmas Cheer	\$	92.43
Winter Celebration	\$	237.13
Ski Trip	\$	365.00
Fundraiser #2	\$	34.57
NSF	\$	154.00

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**\$ 17,566.21**

Opening Balance	\$	6,109.33
Total Revenue	\$	35,516.68
Total Expenses	\$	17,566.21
NSF - Just Info		
Closing Balance	\$	23,207.54
Outstanding Cheques	\$	275.87
Balance as per Bank	\$	23,483.41



## Brentwood Elementary School Council 2016-17 Home & School Association - Fundraising Ledger

Date		Date Written	Date withdrawl	Cheq#	Payee / Deposited By	Description	Amount		Notes
							Debit	Credit	
						Opening Balance		<b>\$6,109.33</b>	
		21-Sep-16	04-Oct-16	428	Leah McBride	Fundraiser	\$3,127.00		
		21-Sep-16	04-Oct-16	429	Leah McBride	Misc Funds	\$34.78		
28-Sep-16					Catherine Wilkins	Fundraiser Deposit		\$6,523.00	
30-Sep-16					Catherine Wilkins	Hot Lunch - Pay Pal		\$253.22	
30-Sep-16					Catherine Wilkins	Hot Lunch - Pay Pal		\$546.03	
30-Sep-16					Catherine Wilkins	Hot Lunch - Pay Pal		\$4,823.49	
	30-Sep-16					Interest		\$0.06	
03-Oct-16					Catherine Wilkins	Hot Lunch - Pay Pal		\$1,604.73	
04-Oct-16					Catherine Wilkins	Hot Lunch - Pay Pal		\$79.17	
		17-Oct-16	03-Nov-16	430	Leah McBride	Oct H/L - Fundraiser exp	\$69.67		<b>F - 48.70 HL - 20.97</b>
20-Oct-16					Catherine Wilkins	Milk Deposit		\$414.75	<b>\$390 - Milk, \$24.75 Fundraiser</b>
20-Oct-16					Catherine Wilkins	Milk Deposit		\$630.00	
		20-Oct-16	24-Oct-16	431	Panago Pizza	Oct Hot Lunch	\$1,051.65		
		20-Oct-16	28-Oct-16	432	DLM Distributors	Milk Order	\$318.43		<b>HL - 177.60 M - 140.83</b>
		20-Oct-16	21-Oct-16	433	Jocelyn Rayan	Oct HL	\$155.93		
	31-Oct-16					Interest		\$0.72	
		04-Nov-16	08-Nov-16	434	Panago Pizza	Oct H/L	\$100.00		
08-Nov-16					Catherine Wilkins	Hot Lunch - Pay Pal		\$439.20	
		04-Nov-16		435	DLM Distributors	Milk	\$106.63		
		04-Nov-16	22-Dec-16	436	DLM Distributors	Milk	\$176.26		
		07-Nov-16	08-Nov-16	437	Farin Allidina	Oct Hot Lunch	\$60.00		
		12-Nov-16	30-Nov-16	438	Elk Island Public School	Insurance	\$387.57		
22-Nov-16						Milk Order		\$660.00	
		24-Nov-16	28-Nov-16	439	McDonalds	Nov Hot Lunch	\$1,515.20		
		24-Nov-16	22-Dec-16	440	DLM Distributors	Milk	\$301.39		<b>HL - 193.14 M - 108.25</b>
		24-Nov-16	09-Dec-16	441	Leah McBride	Nov Hot Lunch	\$70.96		
	30-Nov-16					Interest		\$0.68	
		05-Dec-16	22-Dec-16	442	DLM Distributors	Milk	\$159.22		
		05-Dec-16	08-Dec-16	443	Jocelyn Rayan	A-thon prizes	\$213.15		
		05-Dec-16		444	YAC	Young Authors Conference	\$300.00		
		05-Dec-16	09-Dec-16	445	Leah McBride	A-thon prizes	\$719.94		
		12-Dec-16	22-Dec-16	446	DLM Distributors	Milk	\$105.17		
		15-Dec-16	22-Dec-16	447	DLM Distributors	Milk	\$302.12		<b>HL - 192.40 M - 109.72</b>
		15-Dec-16	20-Dec-16	448	Panago Pizza	Dec Hot Lunch	\$1,818.50		
		15-Dec-26	16-Dec-16	449	Farin Allidina	Dec Hot Lunch	\$23.56		
		15-Dec-16	04-Jan-17	450	Leah McBride	Dec Hot Lunch	\$26.83		
		15-Dec-16	04-Jan-17	451	Leah McBride	Xmas Cheer	\$92.43		

	31-Dec-16					Interest		\$0.57	
		17-Jan-17		452	Brentwood Elementary	Winter Celebration	\$224.00		
		17-Jan-17		453	DLM Distributors	Milk	\$159.22		
		17-Jan-17		454	DLM Distributors	Milk	\$230.30		<b>HL - 192.40 M - 37.90</b>
		17-Jan-17		455	The Lunch Lady	Jan Hot Lunch	\$1,254.75		
18-Jan-17					Catherine Wilkins	Milk Deposit		\$135.00	
		18-Jan-17		456	Brentwood School	Ski Trip	\$365.00		
		18-Jan-17		457	Kristy Elkow	Winter Celebration	\$13.13		
		18-Jan-17	23-Jan-17	458	Farin Allidina	Jan Hot Lunch	\$172.58		
	31-Jan-17					Interest		\$0.49	
		02-Feb-17		459	DLM Distributors	Milk	\$52.58		
		02-Feb-17		460	DLM Distributors	Milk	\$142.18		
23-Jan-17					Catherine Wilkins	Hot Lunch - Pay Pal		\$1,558.95	
14-Feb-17					Catherine Wilkins	Milk Deposit		\$135.00	
14-Feb-17				461	DLM Distributors	Milk	\$265.85		<b>HL - 181.30 M - 84.55</b>
14-Feb-17					Catherine Wilkins	Hot Lunch - Pay Pal		\$4,404.49	
		16-Feb-17		462	Panago Pizza	Feb Hot Lunch	\$1,174.25		
27-Feb-17					Catherine Wilkins	Fundraiser #2		\$11,532.20	
		24-Feb-17		463	Panago Pizza	Feb Hot Lunch	\$23.00		
	28-Feb-17					Interest		\$0.51	
	02-Mar-17				Rebecca Baiden	NSF Charge	\$70.00		
	02-Mar-17				Rebecca Baiden	NSF Fee	\$7.00		
	02-Mar-17				Rebecca Baiden	NSF Charge	\$70.00		
	02-Mar-17				Rebecca Baiden	NSF Fee	\$7.00		
		07-Mar-17		464	Leah McBride	Feb Hot Lunch / Dance off misc	\$108.49		<b>HL - 73.92 D - 34.57</b>
		07-Mar-17		465	Nichole Shudra	Feb Hot Lunch	\$27.26		
		10-Mar-17		466	Jocelyn Rayan	Dance Off Prizes	\$265.00		
		10-Mar-17		467	DLM Distributors	Milk Order	\$106.63		
		10-Mar-17		468	DLM Distributors	Milk Order	\$88.13		
		10-Mar-17		469	DLM Distributors	Milk Order	\$26.66		
		14-Mar-17		470	DLM Distributors	Milk Order	\$194.76		<b>HL - 177.72 M 17.04</b>
		14-Mar-17		471	Leah McBride	Dance Off Prizes	\$52.50		
15-Mar-17					Catherine Wilkins	Fundraiser #2 / Milk Deposit		\$815.00	<b>M - 90.00 F - 725.00</b>
		17-Jan-17	31-Jan-17	452	Brentwood Elementary	Winter Celebration	\$224.00		
		17-Jan-17	16-Feb-17	453	DLM Distributors	Milk	\$159.22		
		17-Jan-17	16-Feb-17	454	DLM Distributors	Milk	\$230.30		<b>HL - 192.40 M - 37.90</b>
		17-Jan-17	02-Feb-17	455	The Lunch Lady	Jan Hot Lunch	\$1,254.75		
18-Jan-17					Catherine Wilkins	Milk Deposit		\$135.00	
		18-Jan-17	31-Jan-17	456	Brentwood School	Ski Trip	\$365.00		
		18-Jan-17	23-Jan-17	457	Kristy Elkow	Winter Celebration	\$13.13		
		18-Jan-17	23-Jan-17	458	Farin Allidina	Jan Hot Lunch	\$172.58		
	31-Jan-17					Interest		\$0.49	
		02-Feb-17	16-Feb-17	459	DLM Distributors	Milk	\$52.58		
		02-Feb-17	16-Feb-17	460	DLM Distributors	Milk	\$142.18		
23-Jan-17					Catherine Wilkins	Hot Lunch - Pay Pal		\$1,558.95	

14-Feb-17					Catherine Wilkins	Milk Deposit		\$135.00	
	14-Feb-17	16-Feb-17		461	DLM Distributors	Milk	\$265.85		HL - 181.30 M - 84.55
14-Feb-17					Catherine Wilkins	Hot Lunch - Pay Pal		\$4,404.49	
	16-Feb-17	21-Feb-17		462	Panago Pizza	Feb Hot Lunch	\$1,174.25		
27-Feb-17					Catherine Wilkins	Fundraiser #2		\$11,532.20	
	24-Feb-17	27-Feb-17		463	Panago Pizza	Feb Hot Lunch	\$23.00		
	28-Feb-17					Interest		\$0.51	
	02-Mar-17				Rebecca Baiden	NSF Charge	\$70.00		
	02-Mar-17				Rebecca Baiden	NSF Fee	\$7.00		
	02-Mar-17				Rebecca Baiden	NSF Charge	\$70.00		
	02-Mar-17				Rebecca Baiden	NSF Fee	\$7.00		
	07-Mar-17	20-Mar-17		464	Leah McBride	Feb Hot Lunch / Dance off misc	\$108.49		HL - 73.92 D - 34.57
	07-Mar-17	20-Mar-17		465	Nichole Shudra	Feb Hot Lunch	\$27.26		
	10-Mar-17	16-Mar-17		466	Jocelyn Rayan	Dance Off Prizes	\$265.00		
	10-Mar-17	16-Mar-17		467	DLM Distributors	Milk Order	\$106.63		
	10-Mar-17	16-Mar-17		468	DLM Distributors	Milk Order	\$88.13		
	10-Mar-17	16-Mar-17		469	DLM Distributors	Milk Order	\$26.66		
	14-Mar-17	16-Mar-17		470	DLM Distributors	Milk Order	\$194.76		HL - 177.72 M 17.04
	14-Mar-17	22-Mar-17		471	Leah McBride	Dance Off Prizes	\$52.50		
15-Mar-17					Catherine Wilkins	Fundraiser #2 / Milk Deposit		\$815.00	M - 90.00 F - 725.00
	16-Mar-17	22-Mar-17		472	The Lunch Lady	Mar Hot Lunch	\$729.25		
	16-Mar-17	23-Mar-17		473	Farin Allidina	Mar Hot Lunch	\$224.43		
	31-Mar-17					Interest		\$1.03	
	10-Apr-17			474	Leah McBride	Dance / April HL	\$82.58		Dance - \$62.62 HL - 19.96
	10-Apr-17			475	DLM Distributors	Milk Order	\$52.58		
	10-Apr-17			476	DLM Distributors	Milk Order	\$88.13		
	10-Apr-17			477	DLM Distributors	Milk Order	\$52.58		
20-Apr-17					Catherine Wilkins	Dance - Pay Pal		\$958.39	
							<b>\$22,666.48</b>	<b>\$60,207.65</b>	





**Special Executive Meeting**  
**Brentwood Elementary Home and School Association (BEHSA)**  
April 20, 2017 - 705pm

*Attendees: Catherine W, Tricia B, Leah M, Michelle C*

**1. Verification of Quorum:**

- Quorum verified.

**2. Funds Allocation for Milk and Cookies Day**

- Leah M motions to spend up to \$500.00 on Milk and Cookies Day
- Tricia B seconds
- Motion carried

**3. Adjournment:**

- Leah M motions to adjourn meeting.
- Tricia B seconds.
- Meeting is adjourned at 707