



**Brentwood Elementary School Council**  
**(BESC)**  
**October 18, 2017**

*Attendees: Leah M., Jocelyn R., Christine R., Teri P., Melanie R., Sheldon L., Keela C., Candace L.,  
Tricia B., Alyssa-Lynne P., Kenzie W., Leanne A., Marianne D.*

**1. Verification of Quorum:**

- Quorum Verified.

**2. Adoption of Agenda:**

- *Leah M. motions to adopt the agenda.*
- *Candace L. seconds the motion.*
- *Motion carried.*

**3. Approval of September 2017 Minutes:**

- *Leah M. motions to approve the September 2017 minutes.*
- *Sheldon L. seconds the motion.*
- *Motion carried.*

**4. Board Report:**

- Unofficial Election Results -  
Colleen Holowaychuck - Lamont  
Harvey Stadnick & Heather Wall - Ft Saskatchewan  
Trina Boymook, Don Irwin, & Annette Hubick - Sherwood Park  
Skip Gordon & Jim Seutter - Rural Strathcona County  
Randy Footz - Minburn
- Report attached.

**5. School Report – Christine R.**

- Report attached.

**6. ECS Report – Kent M.**

- We enjoyed a visit from Sparky the Fire Dog on October 11 and 12 and the students learned about Fire safety.
- Brentwood School is participating in the Alberta Reads - Wee Read program. We are thrilled that several parent volunteers are reading with about 20 of our Kindergarten students in this fall session. Parent volunteers work with pairs of students once a week for 1/2 hour sessions for 8 weeks. The Wee Read program promotes a love of reading, print awareness, comprehension skills, expands vocabulary, etc.

- Regular Kindergarten program will have their Halloween party on Tuesday, October 31st.

**7. Logos Report – Keela C/ Melanie R**

- October Chapel – October 19 Chapel went well.
- Next Chapel – November 23.
- Bless the Staff – November 7 – Banking will be brought in by parents
- Nitza Pizza Fundraiser –Vouchers will be sold starting at the end of October. Forms will be due back November 8<sup>th</sup>.
- October 31 – Logos Kindergarten to Grade 4 will go to All Stars Indoor Playground and Grade 5-6 will go to the Meadows swimming during the Halloween celebration for the regular students. Permission forms to be sent out.

**8. Adjournment:**

- *Leah M. motions to adjourn the meeting.*
- *Sheldon L. seconds the motion.*
- *Motion carried.*
- Meeting adjourned at 725PM.

Next BESC Meeting November 23, 2017

School Report  
Parent Council  
October 19, 2017

1. Budget—submitted on Oct. 4  
-Enrolment in the budget is up by 8 students;  
since Sept 30, we have had 4 more new students.



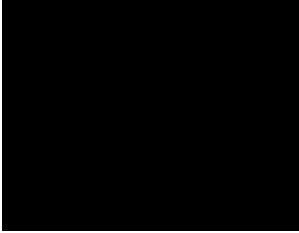
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2. Accountability Pillar results:
  - We are up in all areas.
  - Parent Involvement with decisions about education are still below EIPS & Provincial average.



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3. SEP (School Education Plan)
  - Same goals as last year, this is year 3 of a 3 year plan:
    1. More students are actively engaged in their learning achieving a minimum of one year growth in literacy & numeracy.
    2. Create a learning environment that builds student citizenship & leadership capacity.
    3. Increasing knowledge & appreciation among all students & staff of First Nations, Metis, and Inuit cultures.
    4. Student learning is supported through effective parent engagement.



4. Result Review will take place at Brentwood on Nov. 27 (8:30-11:30). Everyone is welcome to attend.

### Up Coming Activities

- Oct. 31 Logos off site in the afternoon  
Halloween Parade & Dance Party in the gym (p.m)
- Nov. 1 Amazing Race in the morning
- Nov. 2 Assembly & Sobey's Snack Attack
- Nov. 9 Remembrance Day Assembly (a.m.)
- Nov. 10-19 Fall Break
- Nov. 23 Chapel  
Parent Council
- Nov. 27 Results Review at BWD  
Report Cards go out
- Nov. 29, 30 Parent/Teacher Interviews
- Dec. 1 Wellness Activity
- Dec. 14 Chapel
- Dec. 18 Christmas Concert, Div. I
- Dec. 20 Ski Trip
- Dec. 21 Kindergarten Concert
- Dec. 23-Jan. 8 Break



**Brentwood Elementary Home and School Association (BEHSA)**  
**October 18, 2017**

*Attendees: Leah M., Jocelyn R., Christine R., Teri P., Melanie R., Sheldon L., Keela C., Candace L., Tricia B., Alyssa-Lynne P., Kenzie W., Leanne A., Marianne D.*

**1. Verification of Quorum:**

- Quorum Verified.

**2. Adoption of Agenda:**

- *Leah M. motions to adopt the agenda.*
- *Candace L. seconds the motion.*
- *Motion carried.*

**3. Approval of September 2017 Minutes:**

- *Leah M. motions to approve the September 2017 minutes.*
- *Sheldon L. seconds the motion.*
- *Motion carried.*

**4. Financials: Candace L**

- See attached financials
- Leah M. motioned to accept the financials.
- Sheldon L. seconds the motion.
- Motion carried.

**5. Updates form last meeting: Leah M**

- **Kleenex Drive** – Marianne D. The forms for the Kleenex drive went out today. For each Kleenex box brought in the child will be entered into a draw. The child's whose name is drawn will win a pizza party for their class.
- **Citrus Fundraiser** – Forms were distributed right before Thanksgiving. Forms are due back next Friday October 27. Christine shared information on the risers we are fundraising for. Between 6-8 risers would be ideal. Estimated cost: \$7000-\$10000.

**6. Initiatives:**

- **Staff Appreciation** – Volunteers are needed for staff appreciation which typically occurs at Christmas and Year End.
- **Hot Lunch** – Coordinator needed.

- **Write On School Supplies** – Coordinator needed.
- **Milk Program** – The Milk Program will now be cash only due to an increase in NSF cheques.

7. **Funds Allocation:**

- Leah M. motioned to spend up to \$250 for Christmas staff appreciation.
- Candace L. seconds the motion.
- Motion carried.

8. **Adjournment:**

- *Leah M. motions to adjourn the meeting.*
- *Sheldon L. seconds the motion.*
- *Motion carried.*
- Meeting adjourned at 7:52PM.

Next BESC Meeting November 23, 2017

Date (m-d)	Description	Clear	Cheque #	Deposit	Cheques	Balance	Notes
8/28/17	Opening Bank Balance					\$5,711.71	
9/6/17	Cheque from previous year (Keela Coss)	X	497		\$83.10	\$5,628.61	Milk & Cookie Day
9/6/17	VOID Cheque	X	507			\$5,628.61	For Munch-A-Lunch
9/11/17	Milk Ticket Deposit	X		\$225.00		\$5,853.61	Milk Tickets
9/11/17	Leah McBride	X	506		\$41.35	\$5,812.26	BESC Supplies
9/22/17	Milk Ticket Deposit	X		\$90.00		\$5,902.26	Milk Tickets
9/22/17	DLM Distributors (Inv#20170918281)	X	508		\$36.55	\$5,865.71	Invoice for Milk
9/25/17	Munch-A-Lunch Credit	X		\$2,565.22		\$8,430.93	Munch-a-lunch money
9/29/17	Milk Ticket Deposit	X		\$300.00		\$8,730.93	Milk Tickets
9/29/17	DLM Distributors (Inv#20170925544)	X	509		\$18.28	\$8,712.65	Invoice for Milk
9/29/17	Bottle Depot Money	X		\$19.40		\$8,732.05	Bottle Returns
10/1/17	DLM Distributors (Inv#20170928749)	X	510		\$54.07	\$8,677.98	Invoice for Milk
10/1/17	Brentwood Elementary		511		\$510.00	\$8,167.98	Sportball Inv # 1102
10/2/17	Munch-A-Lunch Credit	X		\$3,238.64		\$11,406.62	Munch-a-lunch money
10/5/17	Milk Ticket Deposit	X		\$135.00		\$11,541.62	Milk Tickets
10/5/17	Chargeback	X			\$150.00	\$11,391.62	NSF Cheque
10/5/17	Service Charge	X			\$7.00	\$11,384.62	NSF Service Fee
10/6/17	Chargeback	X			\$15.00	\$11,369.62	NSF Cheque
10/6/17	Service Charge	X			\$7.00	\$11,362.62	NSF Service Fee
10/10/17	Munch-A-Lunch Credit	X		\$1,075.35		\$12,437.97	Munch-a-lunch money
10/11/17	Charge Back	X			\$15.00	\$12,422.97	NSF Cheque
10/11/17	Service Charge	X			\$7.00	\$12,415.97	NSF Service Fee
10/12/17	DLM Distributors (Inv#20171009123)		512		\$236.08	\$12,179.89	Invoice for Milk
10/13/17	Nicole Shudra		513		\$37.40	\$12,142.49	Soy Beverages
10/13/17	Panago	X	514		\$1,660.75	\$10,481.74	Oct Hot Lunch
10/13/17	Elk Island Public Schools (Inv#8612)	X	515		\$386.18	\$10,095.56	Insurance Premium
10/17/17	Milk Ticket Deposit	X		\$97.00		\$10,192.56	Milk Tickets (& NSF)
10/18/17	Milk Ticket Deposit	X		\$175.00		\$10,367.56	Milk Tickets (& NSF)
10/18/17	DLM Distributors (Inv#20171016430)		516		\$90.62	\$10,276.94	Invoice for Milk
10/18/17	Charge Back & Service Fee Credit	X		\$22.00		\$10,298.94	Adjustment Fee