



Brentwood Elementary School Council (BESC)

October 20, 2016 - 630 pm

Attendees: Jocelyn R, Leah M, Candace L, Melanie R, Kathy M, Teri P, Catherine W, Christine R, Ann H, Barb M, Tracy R, Don V, Tina F, Paul M.

1. Verification of Quorum:

- Quorum verified.

2. Adoption of Agenda:

- Jocelyn R makes a motion to accept the agenda as presented.
- Leah M seconds the motion.
- Motion carried.

3. Approval of Sept 2016 Minutes:

- Jocelyn R makes a motion to accept the minutes.
- Leah M seconds the motion.
- Motion carried.

4. Board Report - Barb M:

- attached.

5. School Report - Christine R:

- attached.
- Don V & Tracy R gave updates on Sportball (kids enjoying the program) and Taste Testers (a big Thank You to parent volunteers). They would like to offer help and input for an activity based fundraiser.

6. ECS Report - Candace L

- Learning about scarecrows, apples, popcorn, and spiders.
- Upcoming dates:
 - Oct 31 - Halloween
 - Teddy Bear Day

7. LOGOS Report - Melanie R & Tina F

- Bless the Staff Candy buffet was a success.
- For Christmas - they have decided to do a salad buffet. Date - TBD.
- LOGOS Society Fundraiser - The Mixing Spoon - will occur before Christmas.
- Halloween alternative - Div 1 students will go to Kids Quarterz. Div 2 students will go swimming at Kinsmen.

8. 4th Annual Literacy and Learning Day / Imagination Expo 2017:

- Information on both events on bulletin board and in school office.
- <http://www.literacyday.ca>
- <https://limitlesslit.com/imagination-expo-2017>

9. Adjournment:

- Jocelyn R. motions to adjourn meeting. Catherine W. seconds. Meeting is adjourned at 710pm.

Next regular meeting is on November 24, 2016 at 630pm.

TRUSTEE REPORT – OCTOBER 2016

October Events and Recap:

October 3-7 – Read-In-Week

October 5 – COSC Meeting

October 5 – Acknowledgement of all teachers with EIPS
“World Teachers’ Day”

October 6&7 – System Professional Development Days

October 22 - Literacy and Learning Day

Provincial Achievement Tests/Diploma Exam Results

- results have been released for information from Alberta Education
- EIPS will generate News Release highlighting specific points of information, to be communicated throughout the Division and local newspapers
- EIPS Board of Trustees will review individual school results during the upcoming School Results Review sessions scheduled for the latter part of November. As well, individual schools will share with respective staff, students and parents within their school community (usually shared at a School Council meeting)

EIPS Board of Trustees – Advocacy Initiatives

- the Board continues to advocate on behalf of the division the following current initiatives*, as well, the board consistently reviews areas of concerns which may affect funding and opportunity for the education of all of our students.

*- Carbon Tax and the affect on school boards specifically the loss of funds related to instructional monies for students and schools.

*- Student Transportation funding formula – need for change on how province determines scale for allocation of funds

*- Allocation of Special Needs Student funding

COSC Meeting Notes: October 5th

Key topics discussed at the meeting included:

- Planning for COSC in the 2016–2017 school year
- *Administration Procedure 164, Nutrition – draft procedure distributed for information and request for schools/parents to review and provide feedback to Eileen Zimmerman, Associate Superintendent, Instructional Services. eileen.zimmerman@eips.ca*
- *Administration Procedure 311, Welcoming, Caring, Respectful, and Safe Learning Environments for Students*
- *Administration Procedure 350, Student Conduct*
- Parents as Partners

Alberta Education Wants Parent Input: Curriculum redesign

Alberta Education is embarking on a six-year curriculum redesign process and is looking for parent input. As a result, the Edmonton Regional Learning Consortium is hosting various parent sessions—depending on the subject area. Sessions start next week so it's recommended you register as soon as possible. For more information, or to register, visit www.erc.ca/programs/focus.php?theme=66.

Alberta School Councils' Association: A quick overview

The Alberta School Councils' Association (ASCA) is a provincial association that represents parents on school council:

- Its vision is to establish “an effective school council in every Alberta school.”
- Each school council within EIPS is a member of ASCA and as such, each school council can access any of ASCA's resources at no cost.
- All school council chairs are encouraged to submit their name and contact information to ASCA by visiting www.albertaschoolcouncils.ca/?contactform.
- Any COSC member who is interested in joining the School Council Engagement Task Force, can do so by visiting www.albertaschoolcouncils.ca/?page=SCTaskForce. As a member you will help the board of directors gather parent input to advocate to partner stakeholders.
- Another benefit of ASCA are the educational sessions it offers. A representative will attend your school council meeting and provide free workshops—for example how to establish a school council, meeting management, relationship building, and many more. [Learn more](#).
- Lastly, ASCA has just finished a major review of the School Council Resource Guide. Previously it was a 104-page binder. The revamped guide is now 20 pages and includes more than 40 links embedded in it and available at www.albertaschoolcouncils.ca/?page=SCRGuide2.

Limitless Literacy

Laura Comfort invited all school council members to take part in Limitless Literacy's Imagination Expo 2017. The event is a fun-filled day that involves various imagination challenges, book readings, and a costume contest. The expo takes place on **Feb. 25, 2017** at the Northlands Expo Centre. [Learn more](#).

Literacy Day

Laura Comfort also reminded COSC members about Literacy and Learning Day, which takes place on **Oct. 22, 2016** at the Edmonton Expo Centre. The annual one-day event is for teachers and parents and offers innovative strategies, tools, and resources to support

Upcoming Events/Meetings/Workshops - November

November 1st –

Superintendent's Evaluation – as our only employee and as part of the Board's Roles and Responsibilities, an evaluation is conducted on an annual basis.

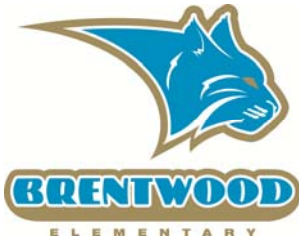
November 2nd – COSC Meeting, EIPS Boardroom – 7:00 pm

November 3rd – Board Self Evaluation – within the parameters of the Board's Roles and Responsibilities, an evaluation is conducted on an annual basis.

November 7&8 – Central Services Departments, Annual Results Reviews

November 25, 28 and 29 – Individual School Annual Results Reviews, includes school administration, representative EIPS senior administration – Trustees – School Council representatives and parents.

November 21st and 22nd – Alberta School Boards Association (ASBA) hosts its annual Fall General Meeting (Edmonton) which hosts representatives from all Boards throughout the province (Public, Separate and Francophone) along with association representatives and members from Alberta Education.



Parent Council Report
October 20, 2016

1. SEP Review
 - new mission statement
 - one additional goal
 - challenges continue
2. Budget Review
 - pie chart
3. Questions

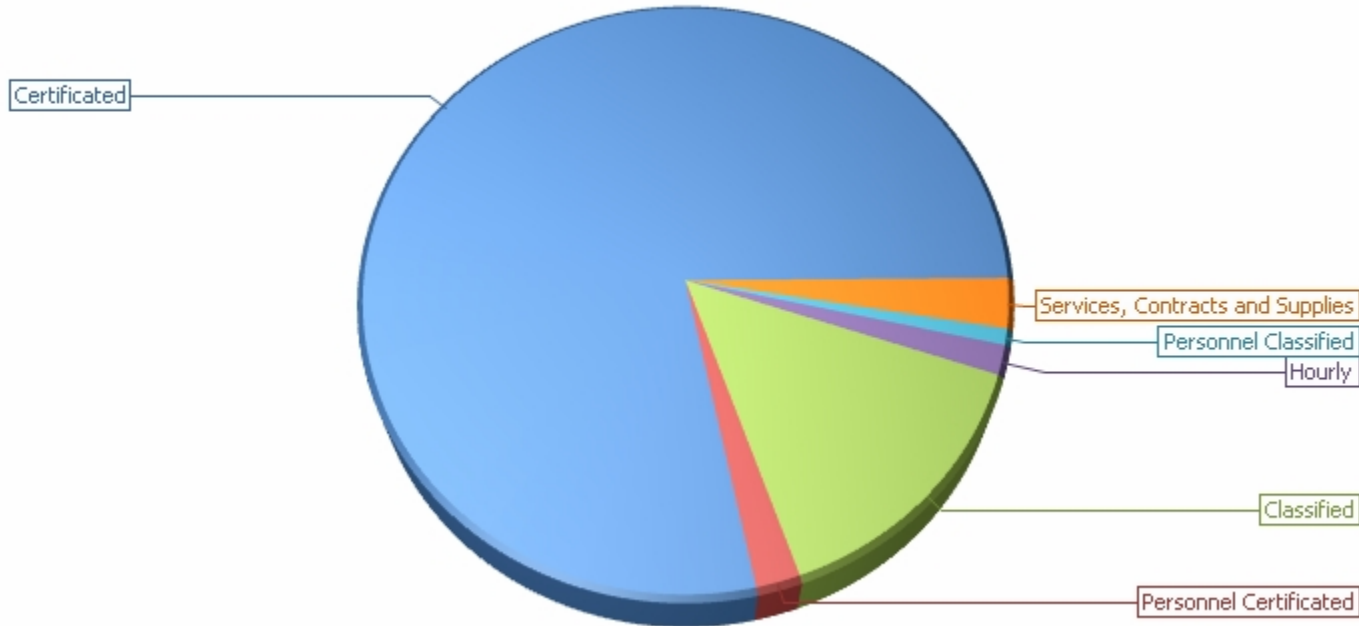
Up Coming Activities

- Oct. 27 Chapel (8:45 a.m.)
- Oct. 31 Logos off site in the afternoon
Halloween Parade & Dance Party in the gym (p.m)
- Nov. 1 Wellness Activity in the morning
- Nov. 3 Assembly & Taste Testers
- Nov. 9 Sport Ball
- Nov. 10 Remembrance Day Assembly (a.m.)
Sport Ball (p.m.)
- Nov. 11-13 Fall Break
- Nov. 24 Chapel
Parent Council
- Nov. 25 Sal. Theatre Presentation (a.m.)
- Nov. 28 Results Review at BWD
Report Cards go out
- Nov. 30, Dec. 1 Parent/Teacher Interviews
- Dec. 8 Family Christmas
- Dec. 22 Ski Trip
- Dec. 24-Jan. 9 Break

Expenditures Category Pie Chart

Elk Island Public Schools
2016-2017 Fall Budget Working Copy

Brentwood Elementary



Category	Amount	Percentage
Certificated	\$2,626,308	78%
Personnel Certified	\$70,368	2%
Classified	\$485,672	14%
Hourly	\$54,584	2%
Personnel Classified	\$29,864	1%
Services, Contracts and Supplies	\$92,114	3%

Capital Budget	\$0	0%
Total Expenditures	\$3,358,910	



Brentwood Elementary Home and School Association (BEHSA)

Oct 20, 2016 - 710pm

Attendees: Jocelyn R, Leah M, Candace L, Melanie R, Kathy M, Teri P, Catherine W, Christine R, Ann H, Barb M, Tina F, Paul M.

1. Verification of Quorum:

- Quorum verified.

2. Adoption of Agenda:

- Need to add in Approval of Sept 2016 Minutes. Will be 2b.
- Leah M makes a motion to adopt agenda as amended.
- Catherine W seconds the motion.
- Motion carried.

2b. Approval of Sept 2016 Minutes:

- Catherine W makes a motion to accept the minutes.
- Leah M seconds the motion.
- Motion carried.

3. Financials: Catherine W.

- Report attached.
- Jocelyn R makes a motion to accept the Financials.
- Leah M seconds the motion.
- Motion carried.

4. Gym Sound System:

- Sound System - would need around \$10000.00 to do the entire project as presented with Paul's information.
- Discussion
- Paul M will have someone come in to do a more thorough assessment and quote.

5. Fundraising:

- Decide on a fundraiser in the New Year (activity based "a-thon" type) to raise the entire amount.
- Looking for members to form a committee - will revisit next meeting.
- Looking for student leadership as well.

6. Funds Allocation:

- Nothing approved. Will re-visit later in the year.

7. Adjournment:

- Jocelyn R motions to adjourn meeting. Catherine W. seconds. Meeting is adjourned at 745pm.

Next regular meeting is on November 24, 2016 at 630pm.

**Brentwood Elementary School Council 2016-17
Home & School Association - Fundraising
At a Glance
Effective - 20 Oct 16**

Revenue

Milk Tickets	\$	1,020.00
Hot Lunch	\$	7,306.64
Fundraiser	\$	6,547.75

\$ 14,874.39

Expenses

Fundraiser	\$	3,210.48
Hot Lunch	\$	1,350.22
Milk	\$	142.08

\$ 4,702.78

Opening Balance	\$	6,109.33
Total Revenue	\$	14,874.39
Total Expenses	\$	4,702.78
NSF - Just Info	\$	-
Closing Balance	\$	16,283.37
Outstanding Cheques	\$	1,539.75
Balance as per Bank	\$	17,823.12

