Agenda – February 22, 2024

Brentwood Elementary Commons (Library)

6:30pm -7:15pm (Fundraising meeting to follow)

1. Call to order- Sarah Topilko 6:32 pm
2. Treaty 6 Acknowledgement – Sarah Topilko
3. Welcome and introductions-Sarah Topilko (2 minutes)
4. Review & Approval of the Agenda- Sarah Topilko (2 minutes)
5. Trustee Report-Don Irwin (5 minutes)

Warm Winter Greetings to All

Firstly i want to report the French Immersion plan to:

- relocate EIPS’ senior high French Immersion program, grades 10-12, to Salisbury Composite High—effective when the new Sherwood Park replacement school opens, expected in the 2026-27 school year;

- adjust Strathcona County’s senior high attendance boundaries for Lakeland Ridge to be redesignated to Bev Facey Community High—effective when the new Sherwood Park replacement school opens, expected in the 2026-27 school year; and

- adjust the French Immersion junior high attendance boundaries for Cambrian Crossing, to be redesignated to Sherwood Heights Junior High—effective in the 2024-25 school year.

- there will be no changes to Elementary or Junior High French Immersion locations

Re-registration is now open for all students.

Budget preparation is underway for the 2024/5 budget expected by the end of February.

School fee parameters have been set on a cost recovery basis but not to exceed 5% if needed.

The Board has again approved a total of $5000 so each School Council can attend the Alberta School Council Association and AGM for information on school Council operations.

The Leveraging School Achievement Grant has been assigned to two extra staff to assist Junior High students most in need.

Next Committee of School Councils (COSC) meeting will be held Wednesday March 6 630-830pm at the Board office. It is also offered On Line to save you traveling winter roads in the dark.

Questions / Suggestions

Please contact me by phone / text at 587 986 3900 or my email is [Don.irwin@eips.ca](mailto:Don.irwin@eips.ca).

Don Irwin

Trustee - Sherwood Park

1. Principal’s Report: Principal – Garry Russell & John Murphy (15 minutes)

**Ultimate Package: $3,750 + GST for Brentwood in Motion**

The ultimate package is for those who want to experience everything we have to offer! A full day

course that can accommodate a large event and includes our 10' warped wall!

Specifics:

• Can accommodate up to 500 people per day

• Up to 7 hours of course time

• Set up and tear down

• 150ft obstacle course including multiple balance obstacles & rollers, Z-Wall, ninja rings, monkey

bars, A-frame wall, and more.

• Three aluminum truss ninja rigs for participants to swing through on various grips & hanging

obstacles.

• Our 10' warped wall is included

• Safety matting

**Staffing news**

Mrs. Loucraft will be teaching Mrs. Russell's GOALS class for the remainder of the school

year. Mrs. Russell has accepted a temporary Counsellor position at Southpoint School in

Fort Saskatchewan

Ms. Wildcat will be the new Educational Assistant in one of our GOALS classes.

Mrs. Kowalchuk will be replacing Mrs. Burns who is on maternity leave for the rest of the

year.

School Improvements

Display case

New Smartboards installed in Mrs. Cunha and Mrs. Shield classrooms

New TV’s installed in Mr. Vantour, Ms. Larsen and Mr. Regehr classrooms

New student desks in Mrs. DJ’s roomDistrict survey

The parent, teacher and student surveys will be going out next month. Survey results are

used by staff to plan for next year. Something to ponder, if you answer don’t know, it is the

same as saying disagree.

Principal report - Mrs. Russell has left to be a counsellor in the Fort. Mrs. Burns on Mat leave. 2 smart boards put up and Div 2 gets 75’ tvs that can mirror to the tv instead of smart boards. Mrs. DJ got new desks. Professional learning plan for the year to work with teachers on writing, making students better writers. Focus this year is to excel the students writing skills. District survey going out this month to parents/ guardians. Fee schedule presented.

1. Brentwood in Motion Update- Scarlett Larsen & Don Vantour (10 minutes)

In Principals report

1. LOGOS Report- Kindra Varty (2 minutes)

next chapel details will come soon (Easter at Heartland), new logo design coming.

1. COSC Report- Brian Vick (5 minutes)

COSC Report for BESC Feb. 22/24 (these condensed notes courtesy of Emma Small EIPS)

BOARD REPORT  
EIPS Board Chair Cathy Allen presented the Board Report, detailing many Board of Trustees activities in January and the beginning of February. There was a discussion relating to how COSC members should go about advocating to the provincial government. Board Chair Allen said parents and caregivers can consider sending advocacy letters to:  
COSC Chair Kendra Roemer added that families can also refer to the Alberta School Councils’ Association (ASCA) Advocacy Package on how to advocate for education.  
In response to a question surrounding literacy and numeracy, EIPS Associate Superintendent Ryan Marshall shared that several literacy resource videos are now available on the EIPS YouTube channel. These videos are accessible for all families to use at any time. Stay tuned for more to come!

ASCA UPDATE  
ASCA is the provincial organization for families on school council. Below may be of interest to COSC members:

The ASCA Conference and AGM will be held April 26-28, 2024.  
The Board of Directors election will happen at the AGM on April 28.

Once again, the EIPS Board is funding the cost of one registration fee per EIPS school—up to a maximum of $5,000. Registrants must be part of a school council with an active ASCA membership. Extra pre-session registration costs are the responsibility of the attendee. If you’re interested, complete the Board-sponsored registration form before April 8. Registrations are first-come, first-served.

Don’t forget to fill out the Credential Voting Form, even if your registration is being sponsored by the Board. A Proxy Voting Form is also available for school councils who won’t be able to attend the AGM. The deadline to complete the forms is April 18.

A list of Board-sponsored attendees will be compiled and shared with COSC.

A recording is available from the Canadian Foundation for Economic Education around financial literacy resources for K-12 parents and caregivers.

The Association of Professional Engineers and Geoscientists of Alberta will be having their Science Olympics in Edmonton on April 7.

SCHOOL COUNCIL ENGAGEMENT GRANT

The application for the Alberta School Council Engagement Grant (ASCE) closed on January 31. Since 30 out of 37 schools have completed the application and have had their grant plans approved by the COSC Chair, Emma Small will follow up with the seven councils remaining. COSC Chair Roemer encouraged school councils to share their grant plans on the COSC Facebook page. She’s excited to hear about how the grant activities went at upcoming meetings.

NOTE: Once your school council has completed its grant activities, submit the ASCE Grant Payment Request form right after. You should have received this form to the same email address you received the grant application. If you have any questions at all, contact Emma Small.

COSC SHARING: School councils’ past ASCA conference experiences

COSC members shared their past experiences at the ASCA Conference and AGM, detailing how they gained valuable information, networked with councils from across the province, and saw their own school and EIPS from a new perspective. Jacquie Surgenor attended the event last year and presented on the Reset Room initiative—a mental health project piloted at all EIPS junior highs. Surgenor discussed the initiative from her perspective as a parent at Sherwood Heights Junior High, emphasizing the collaboration between the school and families. For further questions, Surgenor can be reached at jacquie@kayric.com or 780-909-2718. Additionally, COSC Chair Roemer noted Wendy Keiver, the Executive Director at ASCA, will be joining the meeting next month to speak on the ASCA resolutions for the AGM. She’ll also be there to answer questions about ASCA generally.

Saffron cyber security is a top option for the grant money.

1. Adjourn 7:07pm

**Next Meeting: March 14, 2024**